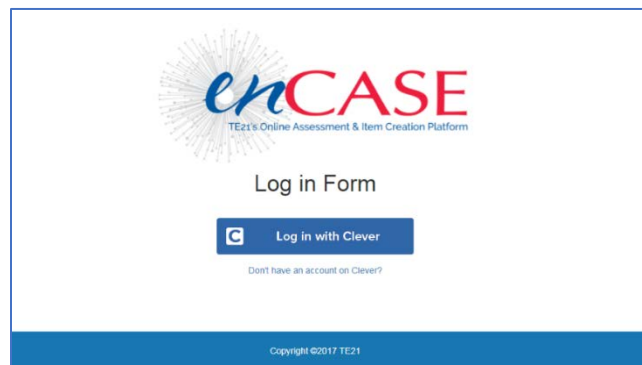




enCASE Platform Navigation Overview

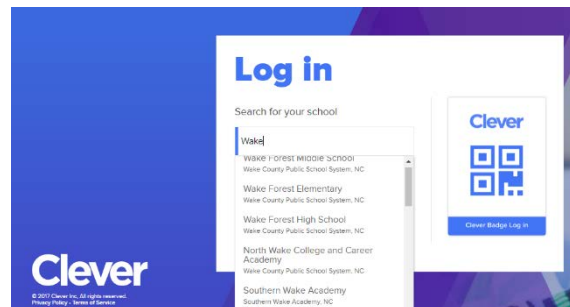
Step One: <https://encase.te21.com>



Step Two: Log In (there are two log in options)

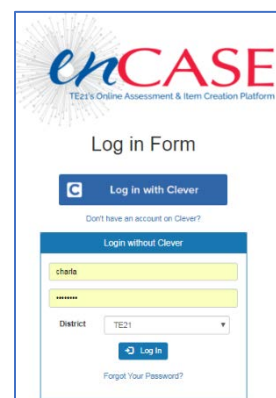
Option 1: Clever Supported Login

- Click Log in with Clever
- Begin typing your school name and choose your school from the list of available schools
- Choose “log in with active directory”
- Enter your credentials and click “log in”



Option 2: Non-Clever Login

- Click “Don’t have an account on Clever”
- Enter your credentials
- Choose your district
- Click Login



Step Three: Navigation

The screenshot shows the OK-ASE dashboard with a top navigation bar containing 'Dashboard', 'My Classrooms', 'Item Bank', 'Assessments', 'Training', and 'Reports'. On the left, there are three main menu items: 'Manage Schools and Classrooms' (with a yellow background and a knot icon), 'Manage Users' (with a blue background and a group of people icon), and 'Items & Assessments' (with an orange background and a monitor icon). The main content area displays 'Assessment Results' for 'Language Arts' and 'Mathematics'. Each section has a table with columns for 'Schedule', 'Assessment', and 'Class Rooms'. The 'Language Arts' table shows a 'Duplantis Demo ELA Classroom Assessment' with three class room entries. The 'Mathematics' table shows three assessments: 'Math Test4 Classroom Assessment', 'Sample Test Classroom Assessment', and 'Duplantis Demo Classroom Assessment', each with two class room entries.

- You are now viewing your dashboard
- There are two navigation options: you can use the toolbar at the top of the page or the menu option on the left side of the page.

Step Four: Menu Options

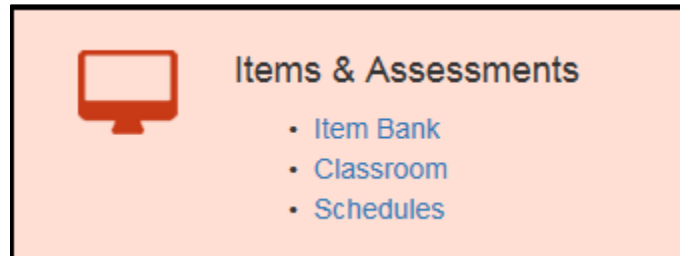
A close-up of the 'Manage Schools and Classrooms' menu option, which is highlighted in yellow. It features a knot icon and the text 'Manage Schools and Classrooms' with a sub-link 'My Classrooms'.

- **Manage Schools and Classrooms:**
 - **My Classrooms** is designed to allow a teacher to easily access their classes, view rosters and print rosters

A close-up of the 'Manage Users' menu option, which is highlighted in light blue. It features an icon of three people and the text 'Manage Users' with sub-links 'Training' and 'Reports'.

- **Manage Users:**
 - **Training** is currently locked down for future training development options.
 - **Reports** will allow teachers to view all benchmark and formative assessment results for their classes. You will also be able to view the scheduled assessments in this section.

- **Items & Assessments:**



- **Item Bank** is the item creation tool that allows districts/schools to create their own item bank items/passages
- **Classroom** will take you to the TE21 Item Bank. The Item Bank is designed for teachers to be able to pull high quality items for formative assessment creation.
- **Schedules** will allow you to see the testing schedule that has been created for any benchmark or formative assessments for your classroom

Step Six: Logout

- On the homepage you can easily logout of the system by clicking on the arrow to the right of your username.
- The logout option will appear.

